

Lunch Orders via the Arbor App – Autumn 1 & 2 Term 2024

Please use the following instruction to order School Meals

Sign Into your Arbor App using your Username and Password as usual.

Please note that once the deadline your school has set passes, you can no longer see your meal choices - please contact your school if you'd like further details.

On the Parent App

From the main screen, click **Quick Actions** and select **Meals**.



You'll be taken to the **Meal Choices** page, where you will be presented with a list of Meals that have available menus to choose from. You can see past meals by using the Academic Year drop-down menu.

Click on a meal.

Meal Choices



You can then see the **Meal Choices** page:

Change to 2024/2025

- You can see your child's meal account balance at the top - if this balance is negative it will be highlighted in red.
- You can top up the balance via card payment using the **Top up account** button. You can see more about topping up here: [Topping up the meal account on the Parent Portal or Arbor App](#)

On the page you can see all future dates you can select a meal for:

- **Deadline passed**- the deadline your school has set to make a meal choice has passed and cannot be edited by you. Your child's teacher can amend their choice while taking the register, or you can contact your school if you'd like to specify what meal your child is going to have.
- **No choices made**- click to select the meal your child will have.
- **Meal Choice**- you've set a meal choice already, but you can click it to change your choice.
- **Meal Choice**- you've set a meal choice already, but you can click it to change your choice.

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Meal Choices - Lunch

Meals Balance: £80.00

Top up account

Term Spring 2022/2023

| Week beginning 02 Jan 2023 | |
|----------------------------|-----------------|
| Wednesday | No choices made |
| Thursday | No choices made |
| Friday | No choices made |

| Week beginning 09 Jan 2023 | |
|----------------------------|-----------------|
| Monday | No choices made |

Change to Autumn 1 & 2 Term 2024/2025

When choosing a meal, click on the day. In the slide over, you'll see when the deadline for making your choice is.

You can also select your Meal Choice, and whether to apply this to all future dates. For example if you select Pizza and your school has Pizza as an option every Wednesday and Friday, their choice for every upcoming Wednesday and Friday will be automatically set to be Pizza.

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22 Sep 2022

Deadline date

The deadline for making choices for this meal is 21 Sep 2022, 23:40

Add Meal Choice

Meal choice* Pizza

Pick for all future available dates*

Cancel Confirm choice

To edit or remove a meal choice that has already made, click on the day to open the edit slide over. (You can amend the meal choice 48 hours prior). Update the meal choice, or click **Remove choice** to delete the choice and revert it to **No choices made**.

| Week beginning 26 Sep 2022 | |
|----------------------------|-----------------|
| Monday | No choices made |
| Tuesday | No choices made |
| Wednesday | No choices made |
| Thursday | Pizza |
| Friday | Fish & Chips |

| Week beginning 03 Oct 2022 | |
|----------------------------|-----------------|
| Monday | No choices made |
| Tuesday | No choices made |
| Wednesday | No choices made |
| Thursday | Pizza |

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29 Sep 2022

Deadline date

The deadline for making choices for this meal is 28 Sep 2022

Edit Meal Choice

Meal choice* Pizza

Pick for all future available dates*

Remove choice Cancel Confirm choice